



Energy Sector JOB Opening – Comanche Peak Nuclear Power Plant

Administrative Coordinator – Human Resources

Securitas Critical Infrastructure Services, Inc. has an opening at the Comanche Peak Nuclear Power Plant in Glen Rose, TX for a full-time HR Coordinator with benefits administration and labor union experience. High School diploma or G.E.D with a minimum of 3 years administrative or payroll experience is required. Associates' degree in Business Administration, Human Resources or related field, or the equivalent combination of education and/or work experience is preferred.

Employee Benefits: Medical, Dental, Vision, Life, Short-Term and Long-Term disability and 401K.

Selected applicants must pass a pre-employment assessment, drug screen and an extensive background investigation to include but not limited to criminal, employment and references. You will be required to maintain access and successfully complete all annual qualification training.

No phone calls please. Applications must be completed via the recruitment website, at www.scisjobs.com and select the Security Management & Support Positions for Glen Rose, TX (Administrative Coordinator). Applications for this position will be accepted through Monday, February 24th. The website can be accessed via any internet connection and takes approximately 45 minutes to complete.

Applications are only accepted on the recruitment website during the hiring window.

EOE/Minorities/Females/Vets/Disabilities